



STUDY ABROAD APPLICATION FORM

OFFICIAL USE ONLY | Course code _____

COURSE SUBJECT/SUBJECT COMBINATIONS YOU ARE APPLYING FOR:

(e.g. EQUINE, SPORT, BUSINESS, ANIMAL, AGRICULTURE, SCIENCE):



YOUR PERSONAL DETAILS

Title: Mr Miss Mrs Ms Other

Gender: Male Female Not specified

First name(s): _____

Surname: _____

Address: _____

Postcode: _____

Date of birth: _____

Nationality as stated in your passport: _____

Home telephone number: _____

Student mobile telephone number: _____

Student email address: _____

Current Education Institution: _____

Have you ever been excluded/expelled? Yes No

If so please state the reason below

Are there any immigration restrictions on how long you can stay in the UK? Yes No

Study Abroad intended semester:

Autumn (Sept – Mid-January) Year _____

Spring (Mid-January to June) Year _____

ETHNICITY:

Ethnicity information is required by our funding agencies in order "To monitor the distribution of ethnic groups amongst learners in the context of adequacy and sufficiency." Are you?

White

- English / Welsh / Scottish / Northern Irish / British
- Irish
- Gypsy or Irish Traveller
- Any Other White background

Mixed / Multiple ethnic group

- White and Black Caribbean
- White and Black African
- White and Asian
- Any Other Mixed / multiple ethnic background

Asian / Asian British

- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background

Black / African / Caribbean / Black British

- African
- Caribbean
- Any other Black / African / Caribbean background

Any other ethnic group

- Arab
- Any other ethnic group
- Not provided / not known

HOW DID YOU HEAR ABOUT US?

- School
- Careers Service
- Internet
- Friends / Relatives
- Advert
- Sports / Pony Club
- College visit at school / careers event

NEXT OF KIN/EMERGENCY CONTACT DETAILS:

If you are under 18 years of age please give the name and contact details of your next of kin and a second contact. If you are over 18 years of age please state the person(s) you wish to be contacted in the event of an emergency:

QUALIFICATIONS

Name: _____

Name: _____

Address: _____

Address: _____

Postcode: _____

Postcode: _____

Mobile telephone number: _____

Mobile telephone number: _____

Relationship: _____

Relationship: _____

What qualifications do you have (if known) or currently studying for?

Qualification	Grade predicted (Incomplete only)	Grade obtained	Date awarded (MM/YYYY)

Please attach a copy of your examination results/certificates if available

SUPPORTING YOUR STUDIES – ALL APPLICANTS TO COMPLETE

At Hartpury College we are committed to ensuring that you have every opportunity to succeed in your studies. By providing us with information about your learning needs, we can ensure that you have the right support and resources in place to succeed.

Do you have any of the following? Yes No If yes, do you have:

Learning Difficulty

- Dyslexia
- Dyspraxia
- Dyscalculia
- ADHD/ ADD
- Asperger’s /ASD
- Moderate learning difficulty

Physical disability

- Visual Impairment
- Hearing Impairment
- Disability affecting mobility
- Multiple disabilities

Emotional and Behavioural issues

- Mental ill-health
- Emotional/Behavioural Issues
- Social difficulties
- Other (please detail below)

Health Conditions

- Diabetes
- Asthma
- Severe Allergies
- Epilepsy
- Other **(Please detail)**

REFERENCES

You will need to provide contact details of two referees. One of these should be your Course/Programme Tutor and the other should be your institutions contact for Study Abroad (if applicable):

Name: _____ Name: _____

Institution: _____ Institution: _____

Address: _____ Address: _____

Postcode: _____ Postcode: _____

Direct Telephone: _____ Direct Telephone: _____

Email address: _____ Email address: _____

ONLY COMPLETE THIS SECTION IF YOU ARE APPLYING FOR: Any EQUINE Subjects:

- I will be required to ride as part of my study abroad
- I will NOT be required to ride as part of my study abroad course BUT I wish to ride
- I will NOT be required to ride as part of my study abroad course AND I do NOT wish to ride

Please be aware that if you ride as part of your course, this may mean that you might not be able to study a particular curriculum unit if it is taught when your riding sessions take place. Additionally, you must have appropriate personal protective equipment: Hat (BHS safety standard as listed on www.bhs.org), black leather tall riding boots or half chaps and Jodhpur boots, and gloves. For jumping a body protector is required (BHS safety standard as listed on www.bhs.org).

List topics/modules you MUST take while at Hartpur

1. _____
2. _____
3. _____

List topics/classes you are interested in while at Hartpur

1. _____
2. _____
3. _____

I am not required to take any specific topics/modules while in attendance.

CREDITS: How many ECTS credits do you need to achieve while at Hartpur: _____

(ECTS = European Credit Transfer System. 1 ECTS credits = 2 UK credits. Hartpur modules are 15 or 30 UK credits)

CRIMINAL CONVICTIONS

To help us reduce the risk of harm or injury to students caused by the criminal behaviour of other students, we must know about any relevant criminal convictions that an applicant may have. Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, theft and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

If you have a relevant criminal conviction you must tick the YES box if either of the following statements applies to you:

- I have a relevant criminal conviction that is not spent
- I am serving a prison sentence for a relevant criminal conviction
- Do you have any pending criminal convictions? If so please give details:

If you tick the box, you will not be automatically excluded from the application process. However, the College will want to consider your application further and ask for more information before making a decision. **Please note that should you incur a criminal conviction between application and the start of the academic year, if you are offered a place you must inform our admissions department immediately.**

PRIVACY STATEMENT

How we use your personal information:

The personal information you provide is passed to the Chief Executive of Skills Funding (“the Agency”) and, when needed, the Department for Education, including the Education Funding Agency to meet legal responsibilities under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency’s Learning Records Service (LRS) to create and maintain a unique learner number (ULN). The information you provide may be shared with other partner organisations for purposes relating to education or training. Further information about use of and access to your personal data, and details of partner organisations are available at: <http://skillsfundingagency.bis.gov.uk/privacy.htm>.

The information you have provided will be stored electronically and used to process your application. The information may be shared with relevant staff and third parties on a need to know basis for the purposes of administration, in providing support, for health and safety reasons or in the event of an emergency. At no time will your personal information be passed to organisations for marketing or sales purposes

- Tick this box if you do not wish to be contacted in respect of surveys and research by mail or phone
- Tick this box if you do not wish to be contacted about courses or learning opportunities by post

SIGNATURE - IMPORTANT - THIS FORM MUST BE SIGNED BEFORE BEING RETURNED

The decision Hartpury College takes about your application is made on the basis of the information that you have provided on your application form. If we find that you have made any false statements, given ambiguous information or have left out significant information, we reserve the right either to withdraw or amend our offer.

The statements made by me in this application are true to the best of my knowledge and belief.

Applicant’s signature: _____

Date: _____

If under 18

Parent/guardian’s signature: _____

Date: _____

**Please return this completed application form to:
Hartpury admissions, Hartpury College, Hartpury, Gloucestershire, GL19 3BE**